**Meeting: 17 October, 2022 10-11 AM**

**Location: NI 4038**

**Absent:**

Meeting Notes

| President (Simon) | * Quick Check-In and Commitments   + Exec team pls stay consistent with checking the team group chat   + Have events fully planned out and ready minimum 2 weeks in advance and comms can be expected to promote events * Events Coming Up:   + 17 October - 21 October – Impact and PAPMSS Drive for Hygiene Products     - Post daily about this please!!     - Volunteer at the table     - Bring some donations/e-transfer   + 19 October 6-8 PM @ LAD199 – Essay Editing Session     - Execs sign up as editors pls! And get your friends to sign up too     - Virtual drop in option for those who can’t attend       * 1st years’ essays are due 21st       * 2nd years’ essays are due 20th   + 4 November @ LAD199 – PAPM Council Meeting   + 17 November – Professional Dev Night with BGInSSS |
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| VP Finance (Orhan) | * Budgeting * Old AKCESS account recovery a success * AKC fund * Merch - Button pins and limited edition runs   + Rent CUSA’s button maker? Or buy our own?   + “Income projects” document in papmss drive for more details   + Ideas: papm dad/mom sweaters * AIF application   + Going to apply this week |
| VP Comms (Sonika + Tharani) | * Microsoft graphics request process review * Promote that incomplete essays are welcome at the essay editing session * Change facebook connected account (Its Maisie rn!!) * Additional promotion options:   + Once we have the 1st and 2nd year reps, we assign them to promote events in their year   + Everyone on exec team repost events and send them to friends   + Bi-weekly emails/newsletters?     - And then get feedback from everyone about whether or not they like it |
| VP Social (Julienne) |  |
| VP Academics (Saiyara + Spyra) | * Upcoming Essay Editing Session   + Call for Essay Editors Form has been created and we’ve gotten responses, 3   + Saiyara has sent a message to AKC and Professors to boost the content via email     - Prof Mills, Professor MacDougall and Professor Jaeger |
| VP Community Outreach (Mackenzie) |  |
| Equity (Aneekah) | * Contacted Equity Services and waiting for a response back * Training TBD   + Would like to include first and second-year reps since   a) it would be beneficial for everyone to be trained  b) the training will realistically be arranged after the elections have taken place   * Also exploring options through CUSA Service centres * Event Screening/Planning Help |