**Meeting: 17 October, 2022 10-11 AM**

**Location: NI 4038**

**Absent:**

Meeting Notes

| President (Simon) | * Quick Check-In and Commitments
	+ Exec team pls stay consistent with checking the team group chat
	+ Have events fully planned out and ready minimum 2 weeks in advance and comms can be expected to promote events
* Events Coming Up:
	+ 17 October - 21 October – Impact and PAPMSS Drive for Hygiene Products
		- Post daily about this please!!
		- Volunteer at the table
		- Bring some donations/e-transfer
	+ 19 October 6-8 PM @ LAD199 – Essay Editing Session
		- Execs sign up as editors pls! And get your friends to sign up too
		- Virtual drop in option for those who can’t attend
			* 1st years’ essays are due 21st
			* 2nd years’ essays are due 20th
	+ 4 November @ LAD199 – PAPM Council Meeting
	+ 17 November – Professional Dev Night with BGInSSS
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| VP Finance (Orhan) | * Budgeting
* Old AKCESS account recovery a success
* AKC fund
* Merch - Button pins and limited edition runs
	+ Rent CUSA’s button maker? Or buy our own?
	+ “Income projects” document in papmss drive for more details
	+ Ideas: papm dad/mom sweaters
* AIF application
	+ Going to apply this week
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| VP Comms (Sonika + Tharani) | * Microsoft graphics request process review
* Promote that incomplete essays are welcome at the essay editing session
* Change facebook connected account (Its Maisie rn!!)
* Additional promotion options:
	+ Once we have the 1st and 2nd year reps, we assign them to promote events in their year
	+ Everyone on exec team repost events and send them to friends
	+ Bi-weekly emails/newsletters?
		- And then get feedback from everyone about whether or not they like it
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| VP Social (Julienne) |  |
| VP Academics (Saiyara + Spyra) | * Upcoming Essay Editing Session
	+ Call for Essay Editors Form has been created and we’ve gotten responses, 3
	+ Saiyara has sent a message to AKC and Professors to boost the content via email
		- Prof Mills, Professor MacDougall and Professor Jaeger
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| VP Community Outreach (Mackenzie) |  |
| Equity (Aneekah) | * Contacted Equity Services and waiting for a response back
* Training TBD
	+ Would like to include first and second-year reps since

a) it would be beneficial for everyone to be trained b) the training will realistically be arranged after the elections have taken place * Also exploring options through CUSA Service centres
* Event Screening/Planning Help
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